

Teacher Aide Job Description

1. Job Description

Position Title: Teacher Aide

Reports to: SENCO

Working relationships: Team leader, class teachers, SENCo, Principal, Appropriate Assistant Principal.

Grade: B-C

Allowances: NONE

Purpose of the position:

To provide general and additional support to students through delivery of ongoing programmes for whole class, small groups and individuals.

(3a) <u>Key Responsibilities</u>	(3b) <u>Appraisal Indicators</u>
Follows structured programmes but can make minor adaptations and creates activities.	Students can access the curriculum at their individual level.
Independently deliver ongoing individual programmes and adapt these as required.	Students are able to experience success at an individual level.
Support learners' well-being, health and safety.	Students feel safe and valued within the school community.

4. Tasks and Duties

- Works with individuals and small groups delivering a range of subjects and topics.
- Will make minor adaptations to lesson plans and resources to ensure learning objectives are achieved and in response to individual student needs.
- Designs activities to supplement programmes.
- Supports inclusion in school and amongst peers and takes appropriate action to support student wellbeing.
- Has some day-to-day independence alongside regular conversations with colleagues. At times this will involve tailoring, testing, adapting, and creating individual plans and resources with teacher guidance.
- Provides direct support for specific needs of students, learning and behaviour, to engage the student's ability to integrate, improve, be independent and participate fully in school.

5. General Responsibilities

- To comply with all board policies and relevant legislation.

6. Essential Skills

- Active listening, patience, empathy, encouraging, resilience, calmness, strong communication.

7. Declaration

Approved by:	
Date approved:	
Reviewed:	